

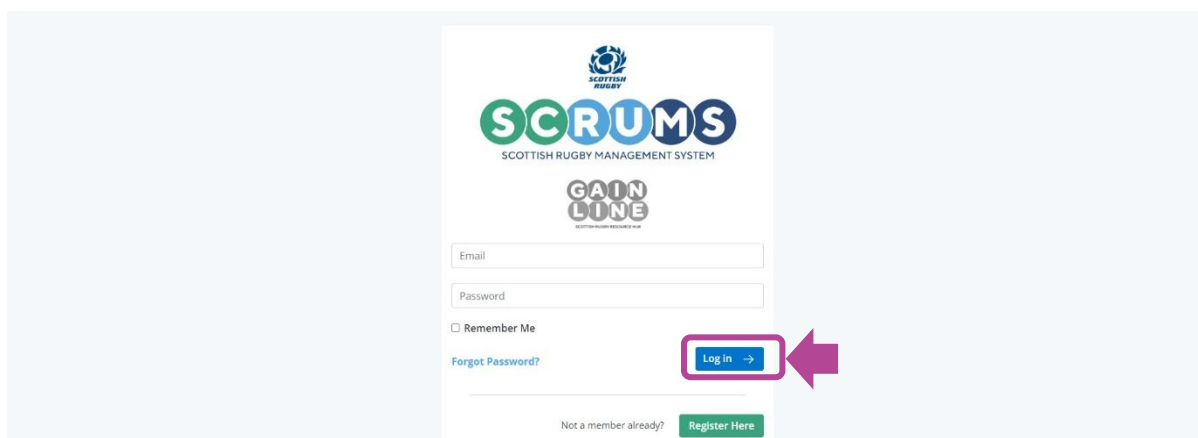
MANAGE A YOUTH PLAYER PROFILE

This guide will detail how a Parent / Guardian can access and manage a **Youth Player Profile (U18)** in **SCRUMS**, the Scottish Rugby User Management System.

STEP 1

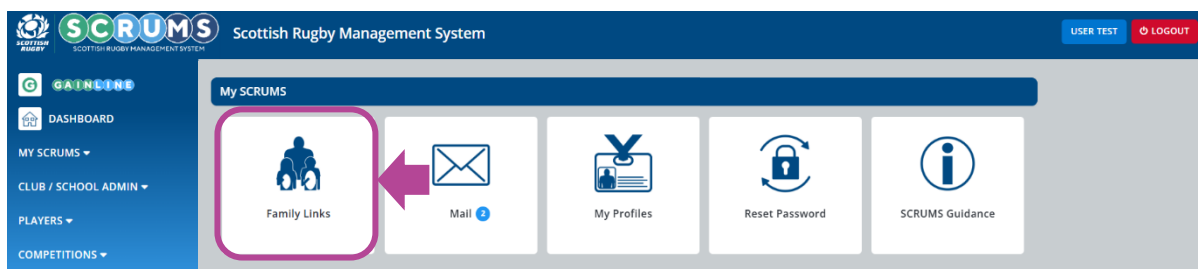
To access an **U18 Youth Player Profile**, please [login to your own SCRUMS Account](#) from the **SCRUMS** main login page [HERE!](#)

PLEASE NOTE: You will need your own **SCRUMS** account before you are able to access an **U18 Youth Player Profile**. If you **DO NOT** have an existing account on **SCRUMS**, please create one using the **Register Here** button. Guidance on **Registering on SCRUMS** can be found [HERE!](#)



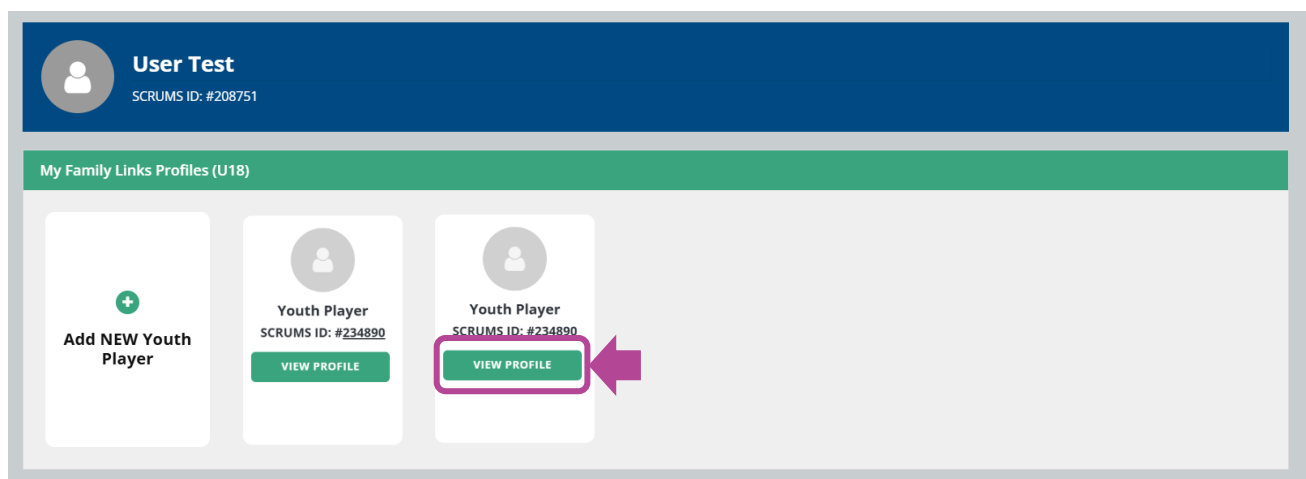
STEP 2

From the **SCRUMS Main Dashboard** Click the **Family Link** tile.



STEP 3

All the **U18 Youth Player Profile's** registered under your account will be presented within the Family Link section. To view and manage a youth players profile click on the **VIEW PROFILE** button.



MANAGE YOUTH PLAYER PROFILE

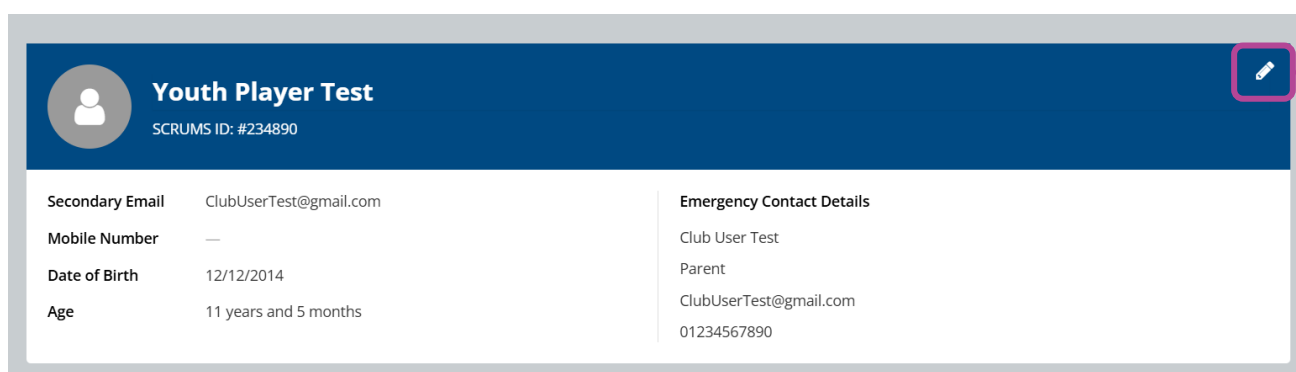
From a **Youth Player Profile**, you can:

- [Edit](#) Youth Player Profile Details
- [Add or Remove](#) Secondary & Tertiary Clubs / Schools
- [Edit](#) Medical Details and Emergency Contact Information
- [View](#) Player Fixture History and other relevant participations
- [Allow](#) Parent Registered Youth Players to Register themselves on SCRUMS

EDIT PROFILE DETAILS

This will open the **Youth Players Profile**. From their profile page you can:

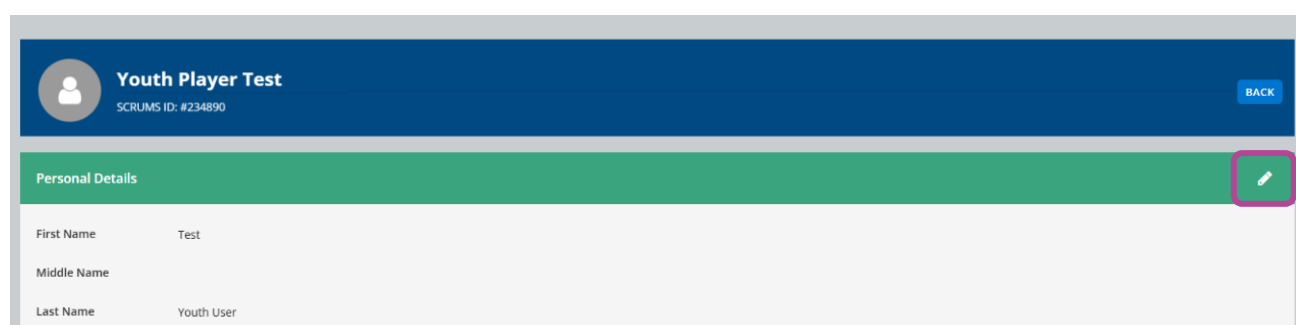
Edit **Player Profile Details** from the **Profile Header** by clicking the **Pencil Icon**, as highlighted.



	Youth Player Test SCRUMS ID: #234890	
Secondary Email	ClubUserTest@gmail.com	Emergency Contact Details
Mobile Number	—	Club User Test
Date of Birth	12/12/2014	Parent
Age	11 years and 5 months	ClubUserTest@gmail.com
		01234567890

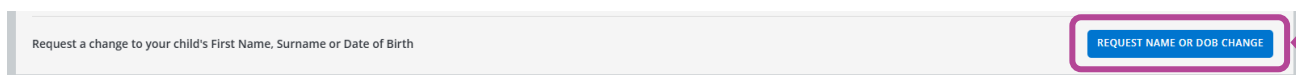
This will take you to the **Personal Details** section of their account where you can update your child / dependants **Personal Details**, **Demographic Details** and **Address Details** by clicking on the **Pencil icon**, as highlighted.

After making any changes press **SAVE**. To return to their **Player Profile** Click on the **Back** button.



	Youth Player Test SCRUMS ID: #234890	BACK
Personal Details		
First Name	Test	
Middle Name		
Last Name	Youth User	

PLEASE NOTE: If you wish to make a change to their First Name, Surname or Date of Birth please use the **REQUEST NAME OR DOB CHANGE** button as highlighted.



Request a change to your child's First Name, Surname or Date of Birth

REQUEST NAME OR DOB CHANGE

ADD OR REMOVE CLUB / SCHOOL CONNECTIONS

Add or Remove Secondary and Tertiary Registered Clubs by clicking the green add button or red remove button.

PLEASE NOTE: If your child / dependant has appeared on a teamsheet for their club / school this season you will not be able to edit this connection during the active season – if that is the case please contact your club and they will enact a player transfer

PLEASE NOTE: If you wish to change the **Primary Registration** on your child's account please contact the **NEW** club or school you wish to move to and they will enact a player transfer on SCRUMS

Player Registration Details		
PRIMARY REGISTRATION	New Rugby Club RFC	Active From 03/06/2026
SECONDARY REGISTRATION	 New Rugby School	Active From 05/06/2026
Tertiary Registration	 Add Tertiary Registration	

To Add a Secondary or Tertiary Registration:

- Click on the **green** add button as highlighted.
- Begin typing in the search box to bring up related club / schools.
- From the list select the club or school you would like to add and press SAVE



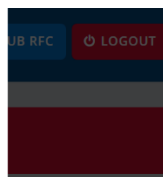
Add a Club / School Registration





SAVE

CANCEL



To Remove a Secondary or Tertiary Registration

- Click on the **red** remove button as highlighted.
- Click **YES** to remove the active club / school connection and move it into inactive player history.

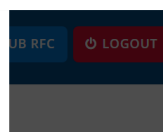


Are you sure you wish to make this registration inactive and move to player history?



YES

CANCEL



EDIT MEDICAL DETAILS / EMERGENCY CONTACT

Edit Medical Details and Emergency Contact Information by typing into the existing text boxes.

Medical Details	
Medical Details	Not Applicable
1st Emergency Contact Details	Club User Test ClubUserTest@gmail.com Parent 01234567890
2nd Emergency Contact Details	Contact Full Name Contact Email Address Select relation Contact Telephone

VIEW PLAYER DETAILS & APPEARANCES

You can also View Player Details and Total Player Appearances across the seasons and any other related information based on your child / dependants participation.

Player Details	
Playing Position	Please Select Playing Position
Playing With	Female
Age Group (September)	Under 11

Total Player Appearances	
All Seasons Appearances	17
Total Appearances Per Club	
New Rugby Club RFC	9
New Rugby School	8

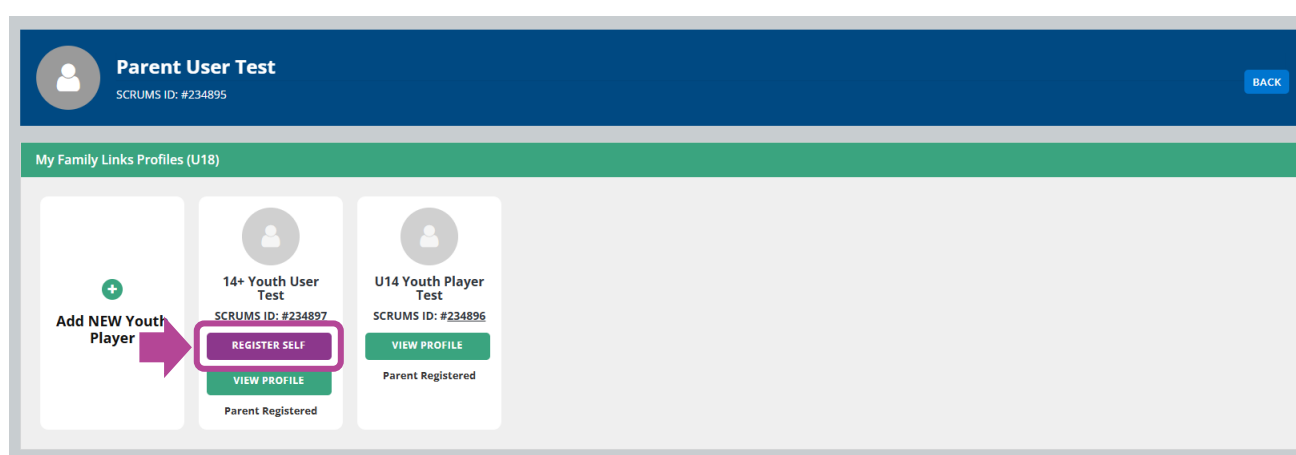
Fixture History	

PARENT REGISTERED USER REGISTERS SELF

You can also facilitate your child / dependant taking over their own SCRUMS account.

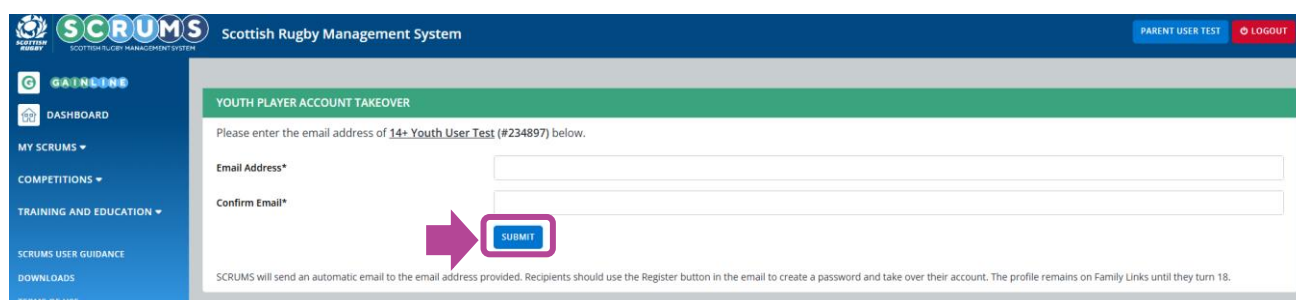
Young players aged 14+ can register themselves on SCRUMS. Once a child / dependant turns 14, the **Register Self** button will appear on their **Profile Tile**.

To allow the young player to take over their existing account, click the Register Self button.



The screenshot shows the 'Parent User Test' interface. At the top, there's a header with a user icon, the name 'Parent User Test', and the SCRUMS ID: #234895. A 'BACK' button is in the top right. Below the header is a section titled 'My Family Links Profiles (U18)'. It contains three profile tiles. The first tile is 'Add NEW Youth Player' with a green plus icon. The second tile is '14+ Youth User Test' with a purple arrow pointing to a 'REGISTER SELF' button. The third tile is 'U14 Youth Player Test' with a 'VIEW PROFILE' button. Each tile also shows a SCRUMS ID and 'Parent Registered' status.

Then, provide their email address in the text box and press **SUBMIT**.



The screenshot shows the 'SCRUMS Scottish Rugby Management System' interface. On the left is a navigation menu with links like 'GAINING', 'DASHBOARD', 'MY SCRUMS', 'COMPETITIONS', 'TRAINING AND EDUCATION', 'SCRUMS USER GUIDANCE', 'DOWNLOADS', and 'TERMS OF USE'. The main content area is titled 'YOUTH PLAYER ACCOUNT TAKEOVER'. It asks the user to 'Please enter the email address of 14+ Youth User Test (#234897) below.' There are two input fields for 'Email Address*' and 'Confirm Email*'. A purple arrow points to a 'SUBMIT' button. Below the form, a note states: 'SCRUMS will send an automatic email to the email address provided. Recipients should use the Register button in the email to create a password and take over their account. The profile remains on Family Links until they turn 18.'

SCRUMS will then send an automatic email to the email address provided.

Recipients should use the unique user link contained in the email to create a password and take over their account. The profile remains on **Family Link Section** until they turn 18.